



Albuquerque School of Excellence Parent Teacher Home Visit Program





ALBUQUERQUE SCHOOL OF EXCELLENCE

13201 Lomas Blvd. NE Albuquerque, NM 87112 ♦ Phone: 505.312.7711 ♦ Fax: 505.312.7712

PARENT TEACHER HOME VISIT Program

Introduction

Albuquerque School of Excellence is one of the best charter schools in New Mexico, and we have already established ourselves as one of the most successful charter schools in terms of carrying out our mission and keeping our focus—a strong emphasis on math, science and technology—with the aim of placing all of our students in higher education institutions across the country to pursue careers in math, science and engineering. Albuquerque School of Excellence (ASE), chartered by the state in 2009, began operating in 2010 based on Science, Technology, Engineering and Math (STEM) goals. ASE began with grades 1–8 and each year has added one more grade level and now serving more than 400 students in grades 1 through 12.

Educational Philosophy

The educational philosophy of ASE is that school exists for the welfare and dignity of every child. Education at ASE is student-centered and each child is recognized as a unique individual with unique interests, needs, and abilities. ASE aims to develop responsive, productive, and civic-minded youth by inspiring them to follow their dreams, while making the world a better place for themselves and others.

Parent Teacher Home Visit Program

ASE's school model is rigorous (prepares students for college), relevant (reinforces math and science skills) and is underpinned by a tight web of relationships (a strong culture reinforced by teachers and parents).

Albuquerque School of Excellence has been implementing the home visit program since it opened its doors back in 2010. There is a need for strong parent/teacher/student relationships. We strongly believe that establishing a positive relationship with students' families is an important tool in school reform, particularly in low-income, urban districts where educators traditionally struggle to build parent involvement. Faculty and administrators of Albuquerque School of Excellence will conduct periodic home visit for all students. Home visits help establish rapport between parents and teachers. During home visits, teachers discuss student progress, school programs and planning; and parents provide invaluable feedback and input; thus students improve both academically and socially. Home visits program is an integral part of our



Science-Technology-Engineering-Art-Math





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educational program and we believe that home visits contribute greatly to our students' success.

ASE will provide home visit trainings to all staff members at the beginning of the year during the school teacher in-service program. In trainings teachers will be provided general topics which will help them to arrange and conduct home visit, including; benefits of home visit, establishing partnership with parents and school, how to schedule and conduct the home visit, what to talk and what to expect before and after home visit.

Compensation

- All teachers will receive compensation upon documentation of visits to the homes. Teachers will be compensated;
 - 1- \$25 per visit on weekends or weekdays
- Home visits should not be conducted individually
- No more than 2 teachers conduct home visit at a time
- No more than 2 home visit should be scheduled per family in a year. (Only first home visit will be compensated)
- After each home visit proper documentation must be submitted to principal timely manner to be able to get compensated.(See Appendix I for the required docs for compensation)

APPENDIX I





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ASE Home Visit Invitation Form

The parent/teacher home visit program is an inexpensive and easily replicated model of family engagement that has been proven to end the cycle of blame between families and school staff by building trust and respect, instilling cultural competency and increasing personal and professional capacity for all involved. Home visits also provide a positive opportunity to meet federal and state mandates that families be meaningfully informed of their child’s academic standing and future. The increased communication, trust and support between families and teachers via home visits result in:

- *Increased student attendance rates & test scores.*
- *Increased parent/teacher communication and way of understanding each other.*
- *Decreased suspension, expulsion and vandalism rates at school.*
- *Decreased parent/teacher conflicts on student academics and discipline.*

Home Visit Reporting Form

Date: Time:
 Name of the student: Grade Level:
 Sibling(s) in Middle/High School Grade Level(s):
 Name of the parent: Parent’s Signature:
 Address: Phone Number(s):

Topics Discussed

- Recent Student Progress Report
- Discipline Report
- Short Cycle Assessment Report
- Graduation plan Report (High School)
- Current Events
- Parents Concerns & Suggestions
- Other:.....

Staff -1

Staff-2

Staff Name:
 Staff Position:
 Staff Signature:

*** Both staff members must submit this form.



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