

**Meeting Minutes**  
**Albuquerque School of Excellence**  
**Governing Council Meeting**

**Meeting Location:** 13201 Lomas Blvd. NE Albuquerque, New Mexico 87112

**Date:** March 10, 2017

**Time:** 10:00-12:00

**Attendance:** The meeting was called to attendance by Dr. Anderson. The following members of the Governing Council were present: Dr. Coontz, Dr. Orsun (school principal), Dr. Ozden, Mr. Vigil and Ms. Garcia. Visitors included Michael Vigil, Rebekah Mahape and Gokhan Dogan

**I. Call to order and establishment of quorum**

The people listed above are named the Governing Council of the Albuquerque School of Excellence in the Articles of Incorporation and their attendance constitutes a quorum.

**II. Public Comments**

No public comments

**III. (Action) Approval of Current Agenda**

- a. Mr. Vigil requested that we move item XVII to item XI due to time restraints on his part.
- b. Dt. Anderson moved to approve agenda items and Dr. Coontz seconded. A vote was taken. The agenda was approved.

**IV. (Action) Approval of meeting minutes from January**

- a. The meeting minutes were reviewed by the Governing Council
- b. Dr. Coontz moved on the approval of the minutes and Dr. Anderson seconded. A vote was taken. The minutes were approved.

**V. (Action) Jan. and Feb. 2018 Financials**

- a. Michael Vigil had already presented the financial reports to the Financial Committee, and gave the Governing Council a brief report stating that ASE is in good financial standing.
- b. Dr. Coontz moved to approve the financial report and Mr. Orlando Vigil seconded. A vote was taken. The reports were approved.

**VI. (Action) Jan. and Feb. 2018 Bank Reconciliations**

- a. Michael Vigil presented the bank reconciliations to the Financial Committee, and gave the Governing Council a brief overview.
- b. Dr. Anderson moved to approve the bank reconciliations and Ms. Garcia seconded.
- c. A vote was taken. The reconciliations were approved.

**VII. (Action) Approval of Budget Adjustment Requests (BARS)**

- a. Michael Vigil presented the two BARS: 13-I and 14-I
- b. Ms. Garcia moved to approve the BARS and Dr. Coontz seconded. A vote was taken. The BARS were approved

**VIII. (Discussion) 2018 Graduation Ceremony**

- a. Mr. Orland Vigil made the following suggestions for the 2018 graduation ceremony.
  - 1. Teachers should have prominent seating at the ceremony.
  - 2. Teachers should wear graduation gowns and regalia as
  - 3. appropriate.
  - 4. Board members should attend graduation if possible
  - 5. Provide a reception for graduates and their families after the ceremony.
  - 6. Use Juniors as ushers
  - 7. Consider a smaller venue than the gym for a more intimate atmosphere.
  - 8. The use of a stage would add to the importance of the ceremony

**XI. (Action) Approval of Trademark and Intellectual Prop. Lic. with Harmony Public Schools**

- a. Dr. Anderson moved to approve the Harmony Schools trademark and intellectual properties and Ms. Garcia seconded. A vote was taken. The trademark was approved.

**XII. (Action) Approval of 5-year Master Facility Plan Adoption**

- a. Dr. Anderson moved to approve the adoption of the Master Facility Plan and Dr. Coontz seconded. A vote was taken. The adoption of the Master Facility plan was approved.

**XIII. (Action) Approval of the McKinney-Vento Act Dispute Resolution Forms and Actions**

- a. Dr. Orsun explained to the Governing Council that this act deals with homeless students.
- b. Dr. Coontz moved to approve the resolution forms and actions and Dr. Anderson seconded. A vote was taken. The McKinney-Vento Act Dispute Resolution Forms and Actions were approved.

**XIV. (Action) Approval of Instructional Hours for Grade 6**

- a. Dr. Orsun gave the Governing Council a detailed explanation of the Charter Amendment Request to change instructional hours for 6<sup>th</sup> grade.
- b. Dr. Anderson moved to approve the instructional hours and Dr. Coontz seconded. A vote was taken. Changes to the instructional hours for 6<sup>th</sup> grade were approved.

**XV. (Action) Approval of Academic Calendar and Bell Schedule for 2018-1019**

- a. It was decided to table this action until the April meeting in order to collect more information.

**XVI. (Discussion) Reports**

- a. Business Manager's Report to the Governing Council
  - 1. Michael Vigil presented the report
- b. Principal's Report
  - 1. Dr. Orsun discussed the highlights of the Principal's Report

Mr. Vigil left the meeting at 11:20 with resulted in a loss of quorum. All remaining agenda items were tabled until the April meeting.

**XVII. Closing remarks and adjournment at 12:00**

