

**Meeting Minutes**  
**Albuquerque School of Excellence**  
**Governing Council Meeting**

**Meeting Location:** 13201 Lomas Blvd. NE Albuquerque, New Mexico 87112

**Date:** April 21, 2018

**Time:** 10:00-12:00

**Attendance:** The meeting was called to attendance by Dr. Anderson. The following members of the Governing Council were present: Dr. Orsun (school principal), Dr. Ozden, Mr. Vigil and Ms. Garcia. Visitors included Michael Vigil, Rebekah Mahape and Brandon Vogt. Dr. Cetin participated by phone.

**I. Call to order and establishment of quorum**

The people listed above are named the Governing Council of the Albuquerque School of Excellence in the Articles of Incorporation and their attendance constitutes a quorum.

**II. Public Comments**

No public comments

**III. (Action) Approval of Current Agenda**

- a. Dr. Anderson moved to approve the agenda, Mr. Vigil seconded. A vote was taken and the agenda was approved.

**IV. (Action) Approval of previous GC meeting minutes**

- a. The meeting minutes were reviewed by the Governing Council
- b. Dr. Anderson moved to approve the minutes, Mr. Vigil and Ms. Garcia seconded. A vote was taken and the minutes were approved.

**V. (Action) March 2018 Financials**

Michael Vigil had already presented the financial reports to the Financial Committee, and gave the Governing Council a brief report stating that ASE is in good financial standing.

**(Action) March 2018 Bank Reconciliations**

Presentation on the bank reconciliations by Michael Vigil

**(Action) Approval of Budget Adjustments Requests (BARs)**

Presentation of the following BARs: 16 I, 17 I, 18 I, 19 I, 20 I, 21 T, 22 M and 23 T

The mission of **Albuquerque School of Excellence** is to provide a safe and collaborative environment which will cultivate the academic and social development for all students regardless of their socio-economic status by emphasizing math, science, and technology for the purpose of students setting and meeting higher education goals.

Dr. Anderson moved to approve the financial reports, Mr. Vigil seconded. A vote was taken and the March 2018 Financials were approved.

- VI. (Action) Approval of bell schedule 2018-2019**
  - a. Discussion on the bell schedule
  - b. Mr. Vigil moved to approve the bell schedule, Dr. Anderson seconded. A vote was taken and the 2018-2019 bell schedule was approved.
- VII. (Action) Approval of Salary schedule 2018-2019**
  - a. Discussion on the salary schedule
  - b. Ms. Garcia moved to approve the salary schedule, Dr. Anderson seconded. A vote was taken and the 2018-2019 salary schedule was approved.
- VIII. (Action) Approval of absence/Leave Unused Days' Stipend Change for Faculty**
  - a. Mr. Vigil moved to approve the stipend, Ms. Garcia seconded. Vote was taken and the stipend was approved.
- IX. (Action) Approval of Part-Time Resolution Form for NMPSIA**
  - a. Board members signed the appropriate documentation
  - b. Dr. Anderson moved to approve the Resolution Form, Mr. Vigil seconded. A vote was taken and the Resolution Form was approved.
- X. (Action) Approval of ASE ad HTS Continuing Disclosure Services Contract**
  - a. Dr. Anderson moved to approve the contract, Ms. Garcia seconded. A vote was taken and the contract was approved.
- XI. (Discussion) Reports**
  - a. Business Manager's Report to GC
  - b. Principal's Report to GC
- XII. (Discussion) Review and Evaluation of School Administration for School Accountability**
- XIII. (Discussion) Review of Mr. Brandon Vogt's request on promotion**
  - a. Mr. Vogt presented his case to the board
  - b. A meeting was planned for April 23, 2018 at 8:00 AM to discuss Mr. Vogt's request. Mr. Vigil and Ms. Garcia will meet with Dr. Orsun, Ms. Del Curto and Mr. Norcross to discuss the matter.
- XIV. Closing remarks and adjournment**
  - a. The meeting was adjourned at 12:00 PM

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Governing Council Secretary – Kathy Bustos-Garcia

DATE

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